

**RECEIVED**  
APR 7 2016  
15 930 TU

Please read the following carefully and sign below.

I certify under penalty of law that this document and all attachments were prepared under my direction and supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, which may include fines and/or imprisonment.

**SIGNATORY REQUIREMENTS:**

The information contained in this form must be certified by a **responsible official** as defined below:

**Corporation:** principal officer at least the level of vice president (must be an officer or register agent with the secretary of state)

**Partnership:** a general partner

**Sole Proprietorship:** the proprietor/owner

**Municipal, state, federal, or other public facility:** principal executive officer, or ranking elected official

Responsible Official: *Rhonda Hallbrook* Title: Mayor Rhonda Hallbrook  
Responsible Telephone: 870-368-4215 Email: \_\_\_\_\_  
Responsible Signature: \_\_\_\_\_ Date: 2-9-16

**Cognizant Official** is an individual that is given signature authority from the Responsible Official

Cognizant Official: *Coy Dale* Title: Superintendent  
Cognizant Telephone: (870) 291-7773 Email: \_\_\_\_\_  
Cognizant Signature: *Coy Dale* Date: 2-9-16

**PERMIT REQUIREMENT VERIFICATION** (Please check the following to verify the completion of permit requirements.)

- | Yes                      | No                                  |  |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Submittal of Complete Application<br>Does the Owner name match the Secretary of State (Corporation or Limited Liability Company)?<br>Does the Responsible Official match the Secretary of State? |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Submittal of Waste Management Plan<br>Stamped & Signed by an Arkansas Registered PE/ ADH Designated Representative<br>Are maps and site description included?                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Submittal of Closure Plan (Oil and Gas/Water Based Drilling Fluids)<br>Is the cost estimate included?  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Submittal of Disclosure Statement (completed and executed)<br>Not required for public entity   |
| <input type="checkbox"/> | <input type="checkbox"/>            | Submittal of Land use Contract/Deed/Lease  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Arkansas Department of Health notification letter (letter transmitting documents to ADH)<br>(New permits or modified permits)  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Provide Certificate of Good Standings with the Arkansas Secretary of State<br>(If foreign corporation, provide Certificate of Good Standings from the state of Origin)                           |

**From:** [Porter, Gina](#)  
**To:** [oldusty29@yahoo.com](mailto:oldusty29@yahoo.com)  
**Cc:** [Burrow, Kealey](#)  
**Subject:** RE: AR0020036  
**Date:** Thursday, October 15, 2015 1:36:59 PM

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Dustin,

You just need to reply to Kealy and clarify that the intent of the change form was to add you as a cognizant official and not to remove Coy Dale. If there is something additional you need to do I am sure she will let you know.

Gina

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**From:** [oldusty29@yahoo.com](mailto:oldusty29@yahoo.com) [mailto:[oldusty29@yahoo.com](mailto:oldusty29@yahoo.com)]  
**Sent:** Thursday, October 15, 2015 12:48 PM  
**To:** Porter, Gina  
**Subject:** Fw: AR0020036

Sent from my Verizon 4G LTE Smartphone

----- Original message-----

**From:** Burrow, Kealey  
**Date:** Thu, Oct 15, 2015 12:03 PM  
**To:** Bolenbaugh, Jason;Healey, Richard;Purvis, James;Ramsey, David;[oldusty29@yahoo.com](mailto:oldusty29@yahoo.com);  
**Subject:** AR0020036

Thanks,

Kealey Burrow  
Administrative Specialist II  
ADEQ, Water Division  
[501-682-0623](tel:501-682-0623)

# ADEQ

ARKANSAS  
Department of Environmental Quality

OCT 15 2015

Honorable Rhonda Halbrook  
Mayor, City of Melbourne  
P.O. Box 800  
Melbourne, AR 72556

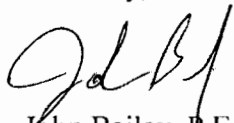
RE: Cognizant Official Change  
NPDES Permit No. AR0020036, AFIN: 33-00026

Dear Mayor Halbrook:

This letter is written in response to the submittal of documentation that the Cognizant Official for the subject permit issued to the City of Melbourne has been changed to Dustin Payne, Water & Sewer Plant Operator. The facility is currently covered under the NPDES Individual Discharge Permit Number AR0020036. The Department understands that this request is for a change in the Cognizant Official only.

All pertinent information has been updated in the Department's records. The new Cognizant Official must read, understand, and comply with all the requirements of this permit. If you have any questions concerning this matter or need additional information, please feel free to contact Casey Vickerson, Permit Engineer, of my staff by email at [vickerson@adeq.state.ar.us](mailto:vickerson@adeq.state.ar.us) or at (501) 682-0653.

Sincerely,



John Bailey, R.E.  
Permits Branch Manager  
Water Division

JB:cv

cc: Electronic Filing (AR0020036, w/ attachments)  
Jason Bolenbaugh, Branch Manager, Field Services Branch  
Richard Healey, Branch Manager, Enforcement Branch  
Jim Purvis, Administrative Analyst, Fiscal Division  
David Ramsey, ICIS Program Coordinator, Enforcement Branch  
Dustin Payne, City of Melbourne ([oldusty29@yahoo.com](mailto:oldusty29@yahoo.com))